

## Submission form - Laboratory analysis

## SUBMISSION FORM - LABORATORY ANALYSIS

to be sent prior to you shipment to Medistri SA at [lab@medistri.swiss](mailto:lab@medistri.swiss) for laboratory analysis

## CUSTOMER REFERENCES

Company's name		Contact person (your reference)	
Address (street, n°)		PLZ / postcode, City , Country	
E-mail address for sending of certificates		E-mail address for sending of invoices	
Customer, requirement, need	<input type="checkbox"/> Pharma level		<input type="checkbox"/> Medical device level

## ORDER DETAILS










<input type="checkbox"/> <b>Super express</b> Orders are processed upon receipt (working days), in priority and according to the minimum deadlines TAT (see price list). An additional 100% will be charged. Certificates are only released on working days.	<input type="checkbox"/> <b>express</b> Orders are processed upon receipt (working days), in priority and according to the minimum deadlines TAT (see price list). An additional 25% will be charged. Certificates are only released on working days.	<input type="checkbox"/> <b>standard</b> Orders are processed during business days, according to our analysis schedule. Certificates are only released on working days.
Products	<input type="checkbox"/> IT / individual tests <input type="checkbox"/> PT / pooltest (precise the quantity of products)	Samples storage conditions <input type="checkbox"/> frozen (min. -20° C) <input type="checkbox"/> refrigerated (2 to 8° C) <input type="checkbox"/> room temperature (15 to 25° C)
Tests to be performed according to GLP (extra charge)	<input type="checkbox"/> yes <input type="checkbox"/> no	Sterilisation conditions of samples <input type="checkbox"/> non-sterile <input type="checkbox"/> sterile <input type="checkbox"/> sterilisation to be performed by Medistri SA ( <input type="checkbox"/> EtO <input type="checkbox"/> Steam <input type="checkbox"/> other : )
Samples disposition after analysis	<input type="checkbox"/> discard <input type="checkbox"/> return <input type="checkbox"/> keep the samples during : _____ (nb days)	Have you received an offer from Medistri ? (if yes, please mention the offer reference n° ; if no, don't hesitate to ask for one) <input type="checkbox"/> yes <input type="checkbox"/> no offer ref. n° #
Language of the final report	<input type="checkbox"/> english <input type="checkbox"/> french	Certificate of analysis * <input type="checkbox"/> one report for each sample <input type="checkbox"/> one report per kind of analysis

## INFORMATIONS REGARDING THE SAMPLES

Quantity	Analysis to perform (code Medistri or description)	Name / lot n° of the sample (your référence)	IT	PT	Remarks/Validation Report

## SAFETY DECLARATION

Is there any chemical, hazard, toxic substances or explosive products inside your products / box ? ☐ NO ☐ YES  
(if yes, please join the [Safety Data Sheet](#), cross the concerned [pictogrammes](#) below and precise the [UN code](#) : \_\_\_\_\_ )

Is there any drugs inside your products / box ? ☐ NO ☐ YES, What category: \_\_\_\_\_

Is there any pharmaceutical substances inside your products / box ? ☐ NO ☐ YES, Which Swissmedic, EFPIA, EMA or us-FDA code applies: \_\_\_\_\_

If yes, please wait for Medistri's confirmation before sending your products / box !  
Medistri has the right to refuse the delivery and / or the process of your products for security reasons.

## FINALISATION AND SIGNATURE

By its signature, the customer confirms that all the informations on this submission form are correct and agrees with Medistri's general sales conditions (available on : <a href="http://www.medistri.com/en/general-terms-and-conditions">www.medistri.com/en/general-terms-and-conditions</a> )	Date	Signature

## TO BE FILLED BY MEDISTRI SA ONLY

Date de réception		Nombre de paquets reçus		Signature opérateur Medistri SA	
Heure de réception		Nombre d'échantillons reçus			
Etat des échantillons à la réception	<input type="checkbox"/> Bon état <input type="checkbox"/> Dommage mineur <input type="checkbox"/> Dommage majeur		Actions et plus-values	<input type="checkbox"/> Plus-value administrative <input type="checkbox"/> Plus-value manipulation <input type="checkbox"/> Envoi des photos des dommages au client (préciser la date : _____)	
N° de labo-batch	* In case of results supported by specific regulatory limits (chemical residues, biological response), the test is evaluated as "conform" if the result (including the measure uncertainty) is within the specified limits. The test is evaluated as "non-conform" for any other result (potentially non-conform or strictly non-conform).				