

SUBMISSION FORM - STEAM STERILISATION

to be sent prior to your shipment (validated products only) to Medistri SA at customerservice@medistri.swiss for steam processing

CUSTOMER REFERENCES

Company's name		Address (street, n°)	
PLZ / city postal code		City / country	

ORDER DETAILS

<input type="checkbox"/> Super express processing <small>Products are processed in 1 open day (24h), following the date of reception. 100% over whole order will be charged. Certificates are only released on working days.</small>	<input type="checkbox"/> Express processing <small>Products are processed within maximum 2 open days, following the date of reception. 25% over whole order will be charged. Certificates are only released on working days.</small>	<input type="checkbox"/> Standard processing <small>Products are processed according to the contract or within 5 open days. Certificates are only released on working days.</small>	Delivery date at Medistri (day.month.year)	
Your reference (order n°, PO)		Customer card n°	n° #	Rev.
Lot / article ref. (if applicable)				
Offer N°			pallets	boxes
Quantity of cycles	<input type="checkbox"/> 1 cycle <input type="checkbox"/> 2 cycles <input type="checkbox"/> more :	Quantity of goods <small>(only the given amount will be checked)</small>	pieces	other
Products for validation process ?	<input type="checkbox"/> YES (if yes, please indicate the offer n°)			

ORDER DETAILS

<input type="checkbox"/> Single packaging <input type="checkbox"/> Double packaging <input type="checkbox"/> Labelling <input type="checkbox"/> Cleaning under controlled conditions	Dimensions <small>(precise cm or m)</small>	
Do you have a technical file ?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Technical file n° <small>(if shipped load contains products that shall be processed according to a technical file)</small>
	n° #	Rev.

LABORATORY ANALYSIS - if shipped loads contains products for analysis

<input type="checkbox"/> Express processing Orders are processed upon receipt (working days), in priority and according to the minimum deadlines TAT (see price list). An additional 25% over whole order will be charged. Certificates are only released on working days.		<input type="checkbox"/> Bioburden (to be taken out before sterilisation)	Offer N°	Quantity	Lot n°
<input type="checkbox"/> Standard processing Tests are processed during business days, according to our analysis schedule. Certificates are only released on working days.		<input type="checkbox"/> Endotoxins / LAL (to be taken out after sterilisation)	Offer N°	Quantity	Lot n°
Samples storage conditions	<input type="checkbox"/> Frozen (min. -20°C) <input type="checkbox"/> Refrigerated (2 - 8°C) <input type="checkbox"/> Room temperature (15 - 25°C)	<input type="checkbox"/> Sterility testing (to be taken out after sterilisation)	Offer N°	Quantity	Lot n°
		<input type="checkbox"/> Residue testing (to be taken out after sterilisation)	Offer N°	Quantity	Lot n°
		<input type="checkbox"/> Others	Offer N°	Quantity	Lot n°
Samples disposition after analysis	<input type="checkbox"/> discard <input type="checkbox"/> return <input type="checkbox"/> keep the samples for days				

TRANSPORT


<input type="checkbox"/> Medistri organizes the transport by using its own transport company (Swiss Post)	<input type="checkbox"/> Medistri organizes the transport by using the customer's transport	Transport company's name	
		Transport company's address	
		Transport company's e-mail	
		Your account by the transport company	
		Your e-mail address for copy	
<input type="checkbox"/> Medistri informs the customer that the products are ready to be picked-up and the customer organizes the transport	<input type="checkbox"/> The transport conditions are the same as they are in the mentioned customer card	Remarks	


SAFETY DECLARATION


Please remove all batteries from you devices !


Is there any chemical, hazard, toxic substances or explosive products inside your devices / boxes / pallets ? ☐ NO ☐ YES


(If yes, please join the **Safety Data Sheet**, cross the concerned **pictograms** below and precise the **UN code** : _____)


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Is there any drugs inside your products / box ? ☐ NO ☐ YES, What category: _____

Is there any pharmaceutical substances inside your products / box ? ☐ NO ☐ YES, Which Swissmedic, EFPIA, EMA or us-FDA code applies: _____

If yes, please wait for Medistri's confirmation before sending your devices / boxes / pallets !

Medistri has the right to refuse the delivery and / or the process of your products for security reasons.

FINALISATION AND SIGNATURE

Remark	Name of your contact person	Date	Signature

By your signature, you confirm that all the informations on this submission form are correct.
You also agree with Medistri's general sales conditions (available on www.medistri.com/en/general-terms-and-conditions)

To be filled by Medistri only

Date of reception		Reception time	
Pallet quantity		Box quantity	
Reception conditions	<input type="checkbox"/> GOOD	<input type="checkbox"/> MINOR DAMAGES	<input type="checkbox"/> MAJOR DAMAGES
Signature of Medistri operator		Signature of carrier	
Added-value	<input type="checkbox"/> ADMINISTRATIVE ADDED VALUE	<input type="checkbox"/> HANDLING ADDED VALUE	<input type="checkbox"/> PHOTO, LABELS, DAMAGES